

JOB DESCRIPTION

Job Title: Academic Liaison Librarian	Band 6: £26,715 - £32,816 <i>Opportunity to progress to £35,844</i>
Department: Library Services	
Reporting directly to: Head of Library Academic Engagement	
Supervisory responsibility for: N/A	
Other Contacts Internal: University of Worcester Students; Internal Library Teams; Academic Schools. External: Worcestershire County Council Staff Members.	
Main Duties 1. To support student success and retention through developing, delivering, and evaluating information literacy sessions and supporting materials, including via e-learning opportunities and developing the integration of digital literacy skills. Teaching may include: 1-1 appointments, one-off sessions for non-subject specific groups (for example international or mature students), and embedded programmes within curricula. 2. To create strong working relationships and engage in dialogue with teaching staff and researchers, including colleagues at partner institutions, gathering feedback, and offering expert advice on pedagogy in relation to the use and development of Resource Lists, and embedding library skills in curricula. 3. To ensure the relevance and currency of library collections through: a) engaging academics in the use of Resource Lists to build and maintain excellent core collections for students; b) advising academics on the Schools' and University's resource profile, identifying areas for development and working with them on resource business cases. 4. To actively promote and advocate for The Hive and Library Services, both internally, contributing to academic engagement with The Hive, and externally, using a range of technology and approaches, including social media, conferences, and publications. 6. To provide in-person and email second-line informational enquiry support to all users of the Hive via askalibrarian (desk, email and live chat), and contribute to the ongoing development of this service. 8. To proactively maintain professional expertise and share knowledge with library and academic colleagues, as well as the wider information community, particularly around new tools and technologies that can enhance and develop the library service and teaching, learning and research workflows.	

9. To produce and update subject specific and general guides and online tools, including video, and maintaining relevant information on the University Library Services/Hive websites.

10. To take a lead on a specific area or areas for the team, for example, research support, communications, marketing and accessibility.

*The above does not represent an exhaustive list of duties associated with this role.